

# Indian Hills High School

DR. GREGORY VACCA  
Principal

97 Yawpo Avenue  
Oakland, New Jersey 07436  
201-337-0100  
FAX: 201-337-1031

DANIEL GUIDO  
Assistant Principal

MATTHEW BUSHTA  
Assistant Principal

## 2017 – 2018 EARLY DISMISSAL CONSENT FORM

Dear Parent/Guardian:

Your student is eligible for early dismissal under the following circumstances:

1. Student's presence is not required for classroom instruction at the end of his/her day.  
**Note: If class schedule is altered for testing or emergency situations, students are expected to be in scheduled classes unless prior permission has been obtained from Assistant Principal.**
2. Student is currently enrolled in Study Hall/Senior Commons at the end of the school day.  
**Students are not allowed to change/manipulate their schedules to clear classes at the end of the day.**
3. Approval has been given by parent/guardian, as noted by signature on this consent form.

Please fill in the following consent form, and have the student bring it to the Main Office. Main Office personnel will obtain the necessary approvals and have the Guidance Counselor change the schedule in Genesis to show "Early Dismissal".

Student Being Excused \_\_\_\_\_ Date of Request \_\_\_\_\_

Please Circle Selection(s) That Apply:

<b>Period:</b> 5	<b>Days:</b> A	B
<b>Period:</b> 6	<b>Days:</b> A	B
<b>Period:</b> 7	<b>Days:</b> A	B
<b>Period:</b> 8	<b>Days:</b> A	B
<b>Period:</b> 9	<b>Days:</b> A	B

I request that the above named student be excused at the close of his/her academic classes. I understand that the Ramapo Indian Hills High School District does not provide transportation for early dismissals. It is understood that my child will leave promptly at the close of their academic class, and it is agreed that this privilege shall be extended only as long as passing grades, proper attendance and discipline are maintained in all classes. **Revocation of this privilege is at the discretion of the Indian Hills Administration.**

Parent/Guardian Signature \_\_\_\_\_ Phone # \_\_\_\_\_

After all signatures are obtained and the schedule is changed in Genesis, an Early Dismissal Student Permission Card will be issued. You must show this card to any security guard before you leave the building. **Please Note: Students are not allowed to leave early until all approvals have been given and their schedule has been changed.**

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### Approval (for Office Use only):

Date Form Received: \_\_\_\_\_

Administration Approval: YES NO

Guidance Counselor / Date: \_\_\_\_\_

Card Picked-up By Student / Date: \_\_\_\_\_

